



## MAY 3, 2021 BOARD MEETING

---

### 1. Opening Meeting and Guidelines for the May 3, 2021 Virtual Board Meeting

- Welcome members
- Note to members: you are participating in a Zoom webinar, as an attendee your audio and video is muted.
- A role call will take place to affirm board members in attendance for the May 3, 2021 virtual meeting.
- The Board Member will state their name prior to the Motion on an agenda item as the second motion will follow the same procedure; name first.
- All public comments will work with the public raising hands.
- The Board of School Directors will proceed with the May 3, 2021 Board Agenda.

### 2. Call to Order (President Swanson)

### 3. Pledge to the Flag

### 4. Approval of Minutes

Approval of the April 19, 2021 Regular Board Meeting Minutes, the April 19, 2021 Committee of the Whole Meeting Minutes. and the April 19, 2021 Finance Meeting Minutes.

### 5. Student/Staff Recognition and Board Reports - Elizabeth Sheriff

### 6. Election of the Treasurer - One Year Appointment

#### Election of Officers

Refer to Section 402 and 404 of the Public School Code of 1949

Elected \_\_\_\_\_

### 7. Financial Reports

#### 7.a. Payments of Bills

General Fund		
Procurement Card	\$	15,620.54
Checks/ACH/Wires	\$	995,536.68
Capital Projects Reserve Fund	\$	-
Cafeteria Fund	\$	97,662.79
Student Activities	\$	<u>7,659.40</u>
<b>Total</b>	<b>\$</b>	<b>1,116,479.41</b>

## 8. Reading of Correspondence

### 8.a. PlanCon Part K: Project Refinancing

The administration received correspondence from the Pennsylvania Department of Education, Bureau of Budget and Fiscal Management, Jessica Sites, Director, regarding receipt of the PlanCon Part K, "Project Refinancing," for Issuance of General Obligation Note, Series of 2021. The material received has been accepted and approved by the Bureau of Budget and Fiscal Management. The correspondence and Bond information is included with the agenda.

## 9. Recognition of Visitors

## 10. Public Comment Period

## 11. Old Business

## 12. New Business

## 13. Personnel Items - Actions Items

### 13.a. Resignation - Assistant Girls Basketball Coach – Emily Young

Ms. Emily Young, submitted her resignation for the position of Assistant Girls Basketball Coach, effective immediately.

The administration recommends the Board of School Directors approve Ms. Young's resignation, as presented.

### 13.b. Resignation - High School Coordinator of the Student Assistance Program (SAP)

Ms. Sherri Webber-Mains, has submitted her resignation for the position of High School Coordinator of the Student Assistance Program (SAP), effective June 30, 2021.

The administration recommends the Board of School Directors approve Ms. Webber-Mains' resignation, as presented.

### 13.c. Recommended Approval for Staff for the 2021 Bulldog Summer Success Program and Secondary Summer School Teachers

The individuals whose names are listed below are recommended to serve as staff for the 2021 Bulldog Summer Success Program and Secondary Summer School Teachers.

#### Elementary School Teachers

Alisha Willis  
Casey Barwin  
BrieAnn Arnsberger  
Emily Vetock  
Katelyn Wertz  
Cara Ford  
Sara Litz

#### Elementary Summer School Aides

Marilyn Zinn  
Meagan Brackbill  
Patricia Gantz  
Kristi Witmer  
Michelle Dunkleberger

#### Secondary Summer School Teachers

Nate Gutshall  
Charlene D'Amore  
Joseph Kucker

The administration recommends the Board of School Directors approve the appointments of the Summer Program Staff for summer, 2021, as presented.

## **14. New Business - Actions Items**

### **14.a. Recommended Approval for the FFA Agricultural Advisory Board Agenda and Committee Minutes**

The Big Spring FFA is requesting Board approval of the Agricultural Advisory Board Agenda and Committee Minutes. All information is included with the agenda.

The administration recommends the Board of School Directors approve the FFA Agricultural Advisory Board Agenda and Committee Minutes, as presented.

### **14.b. Recommended Approval for a Big Spring Middle School FFA Fundraiser - Pop-Up Milkshake Stand**

Mrs. Jenna McIntire, Middle School Agriculture Teacher and Middle School FFA Advisor, would like to request an FFA Fundraiser for a Pop-Up Milkshake Stand. The Pennsylvania Dairymen's Association will be making and serving Farm Show milkshakes. The event will take place on Tuesday, May 18th from 2:45 p.m. - 6:00 p.m. which will be held in the Football Stadium parking lot.

The administration recommends the Board of School Directors approve Mrs. McIntire's request for the FFA Fundraiser Pop-Up Milkshake Stand, as presented.

### **14.c. Recommended Approval for Building Utilization Request - Diamond Premier Baseball**

Mr. Kyle Kotzmoyer, Representative for Diamond Premier Baseball is requesting to utilize the old baseball field for a baseball tournament, retroactive to Sunday, April 25, 2021. Because the utilization request is on a Sunday, Board action is necessary

The administration recommends the Board of School Directors approve Mr. Kotzmoyer's request to utilize the old baseball field for a baseball tournament, as presented.

### **14.d. Recommended Approval for the 2021-2022 CAOLA Cyber Advisor Agreement**

Dr. Robyn Euker, Director of Curriculum and Instruction has reviewed the 2021-2022 CAOLA Cyber Advisor Agreement and would like to request approval for the agreement. The Agreement is included with the agenda.

The administration would like to recommend the Board of School Directors approve the 2021-2022 CAOLA Cyber Advisor Agreement, as presented.

### **14.e. Recommended Approval of DroneBlocks for the Middle School STEM Program**

Dr. Robyn Euker, Director of Curriculum and Instruction, would like to recommend the DroneBlocks as a resource in support of the Middle School STEM program. Title IV funds will be utilized to purchase the DroneBlocks.

The administration recommends the Board of School Directors approve the purchase of the DroneBlocks, as presented.

#### 14. New Business - Actions Items (continued)

##### 14.f. Recommended Approval of Renewal of Service Agreements

The administration reviewed the following renewals for existing service agreements. The first is with Cleveland Bros for the annual service and PM inspection of the 6 generator engines. Diversified Refrigeration performs semi-annual preventive maintenance of the 6 Aerco water heaters. Eastern elevator performs PM and annual inspection of 4 elevators in the district. Empowered Facilities Management (EFM) is to assist maintenance dept with FMX configuration & expansion. GSS provides tax software and bill printing for the real estate tax process. HB McClure provides PM service semi-annually for the 4 bldgs with boilers, the Dectron pool unit and the Trailblazer chiller at the MS. Proasys provide quarterly testing and treatment of heating, chilled and well field loops (10). Trane performs quarterly inspections and PM of building automation hardware & software and rooftop units. Turner performs annual PM and inspections of athletic systems (HS, MS, OF & MR) and HS/MS stadium bleachers.

Vendor	Services	Length	Cost
Cleveland Bros	<a href="#">Engine Monitor/PM Services</a>	3 yr	5,251.67
Diversified Refrigeration	<a href="#">Aerco Water Heaters - PM Services</a>	1	6,250.00
Eastern Elevator	<a href="#">Elevator Maintenance &amp; PM Services</a>	5	2,560.00
EFM	<a href="#">Configuration &amp; consulting with FMX install</a>	1	5,000.00
GSS	<a href="#">Tax &amp; Billing Services</a>	1	6,000.00
HB McClure	<a href="#">DAO Boiler PM Services</a>	1	1,750.00
"	HS Boiler PM Services	1	4,867.00
"	OF Boiler PM Services	1	4,301.00
"	MS Boiler PM Services	1	2,875.00
Proasys	<a href="#">Quarterly PM Services for all hot water loops</a>	1	10,900.00
Trane	<a href="#">Quarterly BAS/Rooftop Unit PM</a>	3	61,256.00
Turner	<a href="#">Quarterly BAS/Rooftop Unit PM</a>	1	8,887.00
		Total =	119,897.67

The administration recommends the Board of School Directors approve the service agreements, as presented.

##### 14.g. Recommended Approval of the Proposed 2021-2024 Act 93 Compensation Plan

After a meeting between the Act 93 representatives and Board representatives, the administration developed the included Act 93 Compensation Plan.

The administration recommends the Board of School Directors approve the Act 93 Compensation Plan for the 2021-2024 school years as included in the agenda.

#### 15. New Business - Information Item

#### 16. Discussion Item

#### 17. Future Board Agenda Items

**18. Board Reports**

**18.a. District Improvement Committee - Mr. Over, Mr. Myers**

**18.b. Athletic Committee - Mr. Deihl, Mr. Wardle, Mr. Myers**

**18.c. Vocational-Technical School - Mr. Piper, Mr. Wardle**

**18.d. Building and Property Committee - Mr. Roush, Mr. Piper, Mr. Swanson, Mr. Over**

**18.e. Finance Committee - Mr. Deihl, Mr. Piper, Ms. Hurley, Mr. Gutshall**

**18.f. South Central Trust - Mr. Deihl**

**18.g. Capital Area Intermediate Unit - Mr. Swanson**

**18.h. Tax Collection Committee - Mr. Swanson**

**18.i. Future Board Agenda Items**

**18.j. Superintendent's Report – Enrollment Report, April 30, 2021**

**19. Meeting Closing**

**19.a. Business from the Floor**

**19.b. Public Comment Regarding Future Board Agenda Items**

**19.c. Adjournment**

Meeting adjourned at \_\_\_\_\_ PM, **Monday, May 3, 2021.**

Next scheduled meeting is: **Monday, May 17, 2021.**